

Cal EMA

Apparatus Inventory

Instructions for OES engines prior to # (314)

All inventories for all engines will be documented on the 3 part NCR a 3-part copy of the "Fire Apparatus Inventory and Record - OES E314 - E359" form (Revised 1/6/09)

- Start with a 3-part copy of the "Fire Apparatus Inventory and Record - OES E314 - E359" form (Revised 1/6/09). Along with the corresponding Inventory Conversion Worksheet for your engine number.
- On the Conversion Worksheet version for your engine, identify the numbered spaces for tools/equipment that contains no description, e.g. number's 8, 11, 15, 20, 24, etc. Cross all of these out on the E314 - E359 form. This equipment is not carried on your engine.
- On the Conversion Worksheet for your engine, identify all of the boxes in the "**Issued # / Actual #**" columns that have been shaded. **The shaded "Issued #" is the correct number of these items issued to your engine.** Change the corresponding number on the E314 - E359 form. This information is contained in the "Note:" box near the lower right-hand corner of the Conversion Worksheet for your engine.
- In the lower right-hand corner of the Conversion Worksheet for your engine, note additional items carried in #133 - #137. Add these items to the E314 - E359 Inventory Form.

The 3-part "Fire Apparatus Inventory and Record - OES E314 - E359" form is now ready for use with your engine. It is recommend that a copy of the **converted "Fire Apparatus Inventory and Record - OES E314 - E359"** form and the **Conversion Worksheet for your engine**, be laminated back-to-back and carried on the engine. In addition, it may be valuable to have a supply of the 3-part forms **converted** in advance of an incident to save time during the demob process. Thanks for your continued assistance and support!!